

**Beet Street Board of Directors
Meeting Minutes
October 20, 2011**

I. Call to order

Blue Hovatter, Board President, called to order a meeting of the Beet Street Board of Directors at 7:30 am on Thursday, September 15, 2011 at 200 West Mountain, Suite A – Training Room, Fort Collins, Colorado.

Present: Blue Hovatter, President; Bruce Freestone, Vice President; Greg Fuhrman, Treasurer/Secretary; Denise Apodaca, Mary Atchison, David Bowen, McCabe Callahan, Holly Carroll, Kim Jordon, Patrick Moran, Lisa Poppaw, Steve Taylor and Cheryl Zimlich

II. Consideration of Today's Agenda

III. Approval of Minutes

Cheryl Zimlich motioned to approve the Board Meeting minutes of September 15, 2011. Seconded by Patrick Moran and passed unanimously.

IV. Financial Report

Beth Flowers provided an overview of the financial reports for August, September and Q3 2011 along with the Q3 fundraising match report.

Bruce Freestone motioned to approve the August and September 2011 financial documents with the potential adjustment for the DDA funds receivable balance. Seconded by Holly Carroll and passed unanimously.

Greg Fuhrman motioned to approve the 3Q 2011 financial packet. Seconded by Steve Taylor and passed unanimously.

V. Executive Committee Report

Blue Hovatter provided an update on the DDA/Beet Street MOU addendum. Matt Robenalt will notify Blue Hovatter and Beth Flowers whether any additional expenses will be incurred by Beet Street. Beet Street will not have a debit card, but is in the processing of applying for an organization credit card.

The final language in the MOU addendum is due to Beet Street by October 25th. Blue Hovatter will email board members to vote on the approval and signature of the revised addendum. Discussion followed.

VI. Separation Team Update

VII. Administrative Transition

Beth Flowers provided an overview of the administrative transition, including the new benefits package, which will be effective on January 1, 2011.

Employee Handbook: The board would like further review of the handbook in order to develop Beet Street's benefit philosophy with an emphasis of developing a sustainable benefits package that values staff.

Mary Atchison volunteered to draft Beet Street's new benefit philosophy. Cheryl Zimlich volunteered to assist. Beet Street staff will provide this team with a benefit survey for non-profit organizations in Colorado.

Steve Taylor motioned to approve the new benefits package as presented by the Beet Street staff, except for the Employee Handbook, with the caveat that benefits for 2013 will be reviewed by the Board in August 2012. Seconded by Lisa Poppaw and passed unanimously.

Staff will send the revised Employee Handbook to the Board with the benefits packet included in the language.

Denise Apodaca recommended that Beet Street's by-laws be revised. Jill Stilwell, and Holly Carroll, and Denise Apodaca will form an ad-hoc committee to conduct the review along with Bill Kneeland. Staff will email the Board the current by-laws.

VIII. 2012 Work Plan and Budget

Beth Flowers provided an overview of Streetmosphere South, Creative Garden, and the Arts Incubator. Discussion followed regarding the funding needed for Streetmosphere South, Creative Garden's funding model and an update on the upcoming Arts Engagement Summit on November 10th-11th.

VIII. Adjournment

Greg Fuhrman motioned to adjourn the meeting at 9:00 a.m.

Minutes approved by: _____
Greg Fuhrman, Secretary/Treasurer